

Boxgrove Primary School

Boxgrove Road, London, SE2 9JP

Tel: 020 8310 1912

Email: bgcontact@compassps.uk

Website: www.boxgrove.compassps.uk

Executive Headteacher

Holly Gibson

Headteacher:

Christopher Rae

Deputy Head:

Richard Butler



Tuesday 17th September 2024

Dear Parents/Carers,

Year 6 Transition Meeting on Tuesday 24th September at 6.00pm

As part of our transition programme with local secondary schools, you are invited to attend a transition evening at Boxgrove Primary School. The purpose of this meeting is to explain the secondary transfer process and the necessary steps required when applying for a secondary place for your child. This meeting will take place on **Tuesday 24th September at 6.00pm**. Hopefully at the meeting, you will have the opportunity to hear from - and ask questions - to local secondary school representatives and discuss with staff any questions that you may have about the transition process.

Please take time to look at the Greenwich Secondary School admission booklet which is available online from the [Royal Borough of Greenwich Website here](#). This booklet contains information on school open days and a section on how to apply for a secondary place.

If you are planning on attending open day events with your child during the school day, you will need to inform the school office as soon as possible. We advise parents to visit a variety of schools, if possible, in order to make an informed decision about where your child will attend secondary school. All visits to secondary schools will be entered in the register as an approved absence. We ask that children return to Boxgrove after visiting prospective schools.

If you have any questions or would like any help applying, please feel free to contact myself or Miss Zeina. The closing date for secondary school applications starting September 2025 is **Thursday 31st October 2024**.

Yours sincerely,

Mr Hartshorne

Year 6 Phase Leader