

# Boxgrove Primary School

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**Executive Headteacher:** Ms Holly Gibson

**Headteacher:** Mr Christopher Rae

**Deputy Head:** Mr Richard Butler



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## Use of Digital Images & Photographic Permission

To comply with the **General Data Protection Regulations 2018 (GDPR)**, we need your permission before we can take photographs or recordings of you or your children.

We follow the following rules for any external use of digital images: if the pupil is named, we avoid using their photograph, if their photograph is used, we avoid naming the pupil.

Where showcasing examples of pupils work, we only use their first names, rather than their full names.

If showcasing digital video work to an external audience, we take care to ensure that pupils aren't referred to by name on the video, and that pupils' full names aren't given in credits at the end of the film. Only images of pupils in suitable dress are used.

Staff are not allowed to take photographs or videos on their personal equipment.

Examples of how digital photography and video may be used at school include:

- Your child being photographed (by the class teacher or teaching assistant) as part of a learning activity; e.g. taking photos or a video of progress made by a nursery child, as part of the learning record, and then sharing with their parent / guardian.
- Your child's image being used for presentation purposes around the school; e.g. in class or wider school wall displays or PowerPoint® presentations.
- Your child's image being used in a presentation about the school and its work in order to share its good practice and celebrate its achievements, which is shown to other parents, schools or educators; in our school prospectus or on our school website. In rare events, your child's picture could appear in the media if a newspaper photographer or television film crew attends an event.

Note: If we, or you, actually wanted your child's image linked to their name we would contact you separately for permission, e.g. if your child won a national competition and wanted to be named in local or government literature.